



# EASTER OPEN 2022

Sunday 10<sup>th</sup> April 2022

## PROMOTERS CONDITIONS

Established 1983

Affiliated to Swim England South East

[www.littlehamptonswimmingclub.com](http://www.littlehamptonswimmingclub.com)

- 1. Rules** This competition will be held under Swim England (S.E.) laws and technical rules. The meet Promoter is Littlehampton Swimming Club (S.C.) and the meet will be overseen by an appointed Meet Manager and Referee.
- 2. Licence** This meet has been licensed at Level 3.
- 3. Events** will consist of 50m, 100m, 200m in all four strokes and 200m Individual Medley.
- 4. Age Up Date** for this meet will be age as at 10<sup>th</sup> April 2022.
- 5. Age Groups** for this meet are 9yrs, 10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs, 16yrs & over.
- 6. Registration** Prospective competitors must be registered (or have applied for registration) with Swim England.
- 7. Upper and Lower Limit Time** standards apply.
- 8. Entries** will be by Hy-Tek Meet Manager software. Individual manual entries, not using Hy-Tek, will be considered and will attract an administration fee. Entries should be emailed to [openmeets@littlehamptonswimmingclub.com](mailto:openmeets@littlehamptonswimmingclub.com)
- 9. Closing Date** for entries is 21:00 on Friday 18<sup>th</sup> March 2022.
- 10. Entry Fee** is £6.00 per event. Administration fee for manual entries £8 per athlete. Payment should be made by bank transfer to : Littlehampton Swimming Club Sort Code 54-41-54 Account Number 09685693 using the reference **EASTER22** followed by your club code.
- 11. Late Entries** will also be considered with a £4 'late entry' surcharge per event. The promoters reserve the right to accept entries at their discretion.
- 12. Incorrect Entries** To ensure that this competition is fair any swimmer / club found to be submitting incorrect or false times may be removed from the meet. In this case no refund of entry fees will be due. Proof of time (including location and date) may be requested.
- 13. Rejections** Entries may be restricted in order to keep the session and meet times within S.E. guidance and/or venue capacity. Incorrect entries will be rejected first, then on a slowest time basis with regard to each age group. If the number of entrants exceeds venue capacity, swimmers with the fewest swims in the meet and/or session will be rejected. Littlehampton S.C. swimmers are exempted from these rejections at the Meet Manager's discretion.
- 14. Time Only Swims** Entries with times that are faster than / equal to Upper Limit Times will be rejected, Time Only swims may be allowed where space allows and at Meet Manager's discretion. Time only entries will only be considered but please submit them with your full entry. Littlehampton S.C. swimmers may be prioritised at the Meet Manager's discretion.
- 15. Officials** All clubs submitting entries are requested to assist in the running of the meet by supplying details of any Licensed officials who are willing to assist at this Gala.
- 16. Entry Confirmation** Clubs will be provided with a summary of received and then accepted entries as soon as possible after the closing date by email. Entries without fully paid Entry Fees and Coach Passes may be rejected.
- 17. Refunds** Any approved refunds will be made by BACS following the meet. Refunds for Withdrawals will be allowed until 14 days before the meet, or until meet entries are closed which can be before the closing date if the meet is full. Withdrawals after this time will only be refunded for medical reasons and if we are supplied with a medical certificate.
- 18. Coaches** Passes must be applied for with the entry forms (£10 each). Coach Packs include admission poolside, programs, Warm up Schedule, Sign out Sheets and Coach Passes. Packs should be collected on the day from the admissions entry point. Only those with Official designation or Coach Passes will be allowed on poolside. Please note allocated seating may be away from the main pool and Coaches and Entrants are not permitted to occupy the spectator seating areas. It is the responsibility of the attending clubs to ensure that all coaches/chaperones are a registered member and have an up to date DBS check.



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- 19. Sign Out** The meet will run by 'Sign Out' procedure. Sign out sheets included in Coach Packs and should be returned by the stated time. Swimmers from any uncollected packs will be automatically Signed Out from that session. Failure to Sign Out (Withdraw) swimmers may attract a £5 penalty, per event.
- 20. Competitor Marshalling** All Swimmers must report to the marshalling area when instructed to do so. Any competitor not reporting in time may be excluded from all other entries for this meet.
- 21. Warm Up:** The pool will be available for warm up prior to each session times set out in the warm up schedule. Warm up will be controlled by the senior warm up marshal. Coaches / Team Managers of each club are responsible for ensuring that their swimmers follow the guidelines laid down, act responsibly & warm up in the time allotted for their age group & sex.
- 22. The pool:**
  - Is 25 meters (Short Course), has 8 Lanes with Anti-turbulence lane ropes.
  - Full Colorado Electronic Timing will be used for this meet.
  - Secondary Starting Strobe can be made available.
- 23. Starts** All events will start at the deep end of the pool. Over the top starts may operate at the discretion of the lead referee and the meet management.
- 24. Seeding** Each event will incorporate all age groups as promoted (using submitted times to spearhead seed) and winners will be decided on HDW (heat declared winner) for all events. There are no finals.
- 25. Awards** The first 3 swimmers in each event in each age group will receive awards available on the day only.
- 26. Results** These will be published in the venue as soon as possible after each event. Results will also be made available on our website ([www.littlehamptonswimmingclub.com](http://www.littlehamptonswimmingclub.com)) and via 'Meet Mobile'.
- 27. Data Protection** Meet entries & results will be held and managed on a computer. Your consent to the holding of personal information for the purpose of this meet is deemed to be given by the submission of your entry to Littlehampton Swimming Club. Swimmer entries (including Name, Club and Age) and results will be made available at the venue, on our website and using electronic systems such as Meet Mobile.
- 28. Video Recording / Photography** All photography at this meet should only be made in line with S.E. Guidance on Photography (Wavepower). At times Littlehampton S.C. may photograph or film the meet for promotional and press purposes. Littlehampton S.C. may at times invite professional photographers to operate a concession for the sale or photographs to spectators during the meet and via their secure website. Any concerns should be raised to the Meet Manager who will be in attendance. If individuals wish to refuse consent a Refusal of Consent Form is available from the Meet Manager.
- 29. Starts** To avoid disturbing quiet starts all mobile phones should be switched off or to silent during the competition and no flash photography is used at the start of each race. Spectators and swimmers are also requested to remain quiet during the start of races.
- 30. Security** Competitors, officials and spectators are advised not to leave their belongings unattended. Neither Littlehampton S.C. nor Freedom Leisure can accept responsibility for any property that is either lost or stolen. No large bags, exercise equipment or chairs will be allowed poolside. Lockers require a £1 deposit.
- 31. Spectators** There will be a charge for spectators for each session. In order to ensure sufficient seating, there will be no 'reserving' of seats. Any empty seats can be expected to be reallocated to any waiting spectators. Seating will be available to pre purchase to guarantee a seat at sessions.
- 32.** The meet management reserve the right to remove any spectators or swimmers from the pool whose behaviour is either against the S.E. or swimming centre rules or otherwise affects the efficient running of the meet.
- 33.** The meet management reserves the right to amend the program to ensure the timely running of the meet.
- 34.** Any matters not covered by these conditions will be dealt with in accordance with the laws of the sport and at discretion of the meet management. By submitting an entry, participants have deemed to agree to such decisions and these conditions.