## Basingstoke Bluefins Swimming Club

## Last Chance Christmas Meet 2025

## Level 3

## Competition Conditions

# Saturday 13th and Sunday 14th December 2025

# General Conditions

1. This meet is a Level 3 Meet in accordance with the Swim England Meet Licensing Guidelines.
2. The competition will be run under Swim England Laws & Technical Rules.
3. The event conditions may be revised in response to guidelines from the Operator, Government and Public Health England sporting competitions.
4. Any matter not covered by these conditions or by Swim England laws or technical rules will be at the Promoter’s discretion. The Promoter may amend the schedule of events to ensure the smooth running of the meet.
5. Swim England Transgender and Non-Binary Competition Policy

Swim England has updated its Transgender and Non-Binary Competition Policy and this becomes effective on 1 September 2023. All Swim England affiliated bodies are required to implement this policy. Under the policy competitions where the results will be submitted to Rankings (as is the case for this meet) must be held with the following categories: Female – Swimmers with a birth sex of female and categorised as female in the Swim England on-line membership system. and Open/Male – Swimmers with a birth sex of male, Trans or non-binary swimmers and any swimmers not eligible for the female category. For the avoidance of doubt, swimmers eligible for the new Female category may not enter the Open/Male category.

# Facilities

1. The meet will take place at the Aquadrome Basingstoke.
2. The pool length is 25m.
3. Electronic placing and timing will be in operation. If, for any reason, electronic time equipment is not available then manual times may be used instead.
4. Anti-turbulence lane ropes will be used.
5. A secondary Strobe is available. If required (please request when entering)

# Eligibility

1. This competition is open to members of Swim England who hold Swim England Club Compete (Cat 2) registration.
2. Upper qualifying times will apply.
3. Long course times will be converted to short course times.
4. Swimmers age 9 years and over as of 13th of December 2025.

# Entries

1. Entry fees: £7.50 (50 - 200m) event and £9.00 for (400m) event.
2. Administration Fee: £6 per entrant (Bluefins and individual external entries only)
3. No entry fee will be charged should an entry be rejected.
4. Refunds will be made where swimmers are withdrawn for medical reasons with a doctors certificate.
5. Entries must be submitted via the competition’s online entry system (SwimClub Manager) for BBFSC members.
6. Club entries with short course times (long course conversions will be accepted) should be submitted using the Hy-tek electronic entry file if available. Individual Entry Form are accepted and forms are available from meets@bbfsc.org
7. Entries will close at 7pm on the 23rd of November 2025
8. Late Entries may be accepted at the promoter’s discretion.
9. Swim England Rankings may reject Meet results containing errors. The errors are often inaccurate names and dates of birth. To avoid the risk of rankings rejecting the results, may be validated against Swim England Rankings. Where entries cannot be validated Basingstoke Bluefins may attempt to correct any errors. If it is not possible to correct errors then entries may be rejected. Basingstoke Bluefins cannot be held responsible for errors in submitted entries which result in rejections by Basingstoke Bluefins or where Swim England Rankings reject the results for that entry.
10. The swimmer is responsible for checking the entries and reporting errors to meets@bbfsc.org
11. Age Groups

All ages are as at 13th December 2025

Age groups will be:

9/10 years

11 years

12 years

13 years

14 years

15 years

16 years & Over

1. If you have no time for an event use NT as the entry time.
2. All qualifying times after 1st January 2025 will be accepted.
3. Upper Limit Qualifying Times apply. Swimmers must not enter an individual event if their time is faster than the upper limit stated. All times submitted should be a short course (25m). Long course times can be converted using Swim England Performance Tables if desired.
4. The promoters reserve the right to exclude any swimmer from an event (without refund of the entry fee) if it is found they have a faster time on the Swim England Rankings that is outside the upper limit qualifying time for that event.

# Medals

1. Medals will be awarded to the first, second and third placed swimmers in each age group in each event.
2. Medals will not be awarded to time trial swimmers.
3. Medals must be collected before the end of the competition.
4. Swimmers must be suitably clothed when collecting awards.

# Rejection criteria

1. This is the Christmas meet and we aim to accept all entries if possible.
2. If events cannot be completed in the time available entries will be rejected in the following order:

1. Swimmers with no entry times

2. Swimmers with the slowest entry times

1. If necessary, to ensure the safe and smooth running of the meet swimmers may be rejected based on fewest number of swims in the session to ensure a safe number of swimmers in the warm ups and on poolside

# Time Trials

1. If the meet is not fully subscribed time trials may be provided.
2. The promoter will publish if time trials are available on the day or in advance.
3. The fee for any time trial will be £9.00 per event.

# Operation of the meet

1. All events shall be seeded slowest to fastest.
2. There will be separate events for Open/Male and female swimmers for all distances of 400m and below.
3. Swims will be seeded by submitted entry time, slowest first. Swimmers with no submitted entry time will swim first, youngest first.
4. Swimmers are responsible for reporting to the Marshalling Area. Swimmers in all events should report to the Marshalling area at least two heats before their own heat.
5. POOLSIDE PASSES: Poolside passes for Coaches or Team Managers are available at a cost of £20 per day. Poolside passes include admittance to all sessions, programmes, food/refreshments and results.
6. All clubs must adhere to the Swim England supervision ratios
7. All swimmers must be accompanied on poolside at all times by a Coach or Team Manager registered with Swim England and with a current DBS check and recently completed safeguarding training.
8. OFFICIALS: Names and contact details for officials should be provided by the person responsible for submitting the entries and forwarded to bluefinsofficials@bbfsc.org.
9. Withdrawal process will be in operation for this meet via the coaches.
10. For all heat events we may operate ‘Over the Top’ starts for Freestyle, Breaststroke, Butterfly and Individual Medley events. Swimmers from previous heat must remain in the water by holding onto the lane ropes by the start end wall until after the next heat has started. Swimmers must then exit the water by the steps as quickly as possible. This does not apply to Backstroke events.

# Meet Results

1. Results will be submitted to Swim England
2. Live results will be posted on Meet Mobile and on poolside during the event.

# Schedule

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| **Saturday 13th December 2025** | **Sunday 14th December 2025** |
| **Session 1**  **Warm-up: 13:00 Start: 13:45** | **Session 3**  **Warm-up: 08:45 Start: 09:45** |
| |  |  | | --- | --- | | 200 IM | Open/Male | | 400 IM | Female | | 200 FS | Open/Male | | 200 BR | Female | | 100 FLY | Open/Male | | 100 FS | Female | | 50 BK | Open/Male | | 50 FLY | Female | | |  |  | | --- | --- | | 200 IM | Female | | 400 IM | Open/Male | | 200 FS | Female | | 200 BR | Open/Male | | 100 FLY | Female | | 100 FS | Open/Male | | 50 BK | Female | | 50 FLY | Open/Male | |
| **Session 2**  **Warm-up: tbc Start: tbc** | **Session 4**  **Warm-up: tbc Start: tbc** |
| |  |  | | --- | --- | | 400 FS | Open/Male | | 200 BK | Female | | 200 FLY | Open/Male | | 100 BR | Female | | 100 BK | Open/Male | | 50 FS | Female | | 50 BR | Open/Male | | |  |  | | --- | --- | | 400 FS | Female | | 200 BK | Open/Male | | 200FLY | Female | | 100 BR | Open/Male | | 100 BK | Female | | 50 FS | Open/Male | | 50 BR | Female | |

# Health and Safety

1. This meet will be held in accordance with any guidance issued by the Government, Swim England, Basingstoke Bluefins or the Aquadrome may issue additional guidance prior to the meet. Any guidance issued will take precedence over these conditions. All swimmers and volunteers must comply with any guidance issued.
2. All swimmers and volunteers must comply with any guidance issued.
3. Any swimmer or volunteer who, in the opinion of the Referee, is not following the published guidance may be asked to leave the session.  Participation in any future session will only be permitted at the discretion of the promoter. Any fees paid will not be refunded.
4. Swimmers must not get out of the pool (after their race) until authorised to do so.
5. Emergency exits must be kept clear at all times.
6. Swimmers must only bring a small pool bag in with them everything else must go in lockers (£1 returnable)
7. Swimmers are requested to keep all belongings in their small pool bag and not to leave their belongings unattended
8. Swimmers are requested to remain in their allocated area unless being marshalled to a race or leaving poolside.
9. In each case, the referee, the promoter and the pool management have complete discretion to make any decisions over health and safety matters which may arise on the day.
10. All swimmers, coaches and volunteers are required to comply with Swim England’s Wavepower guidance.  All photography is banned in the changing areas.  Any person not meeting this requirement may be excluded from the meet with no refund of fee

# Spectators

It is anticipated there will be no spectators to provide further space for swimmers and officials. If these changes, we will issue a communication to all clubs attending at least 7 days prior to the event.

# Volunteers

Meets such as this are only possible because many people who help to run the meet.. If you would like to find out how you could help please email volunteers@bbfsc.org.

# Additional Conditions

1. The organisers and the pool management reserve the right to remove any swimmer or spectator from the pool area whose behaviour is either against the pool rules or the efficient running of the gala. Anyone found causing damage or seriously misbehaving, will be banned from the gala and refused entry to the building.
2. Any dispute related to a matter not covered in these conditions shall be determined by the Promoter.
3. Basingstoke Bluefins cannot accept responsibility for any personal possessions and articles. These should not be left unattended. Lockers are available for the use of swimmers at a cost of £1.00, redeemable at the locker.
4. PARKING: Is free of charge, however, the amount of parking may be restricted due to other events running at the venue.

# Privacy Notice

Basingstoke Bluefins will act as data controller for all information collected as part of this meet. This will include entrant details and results. This information may be provided by you directly or collected on the day of the event.

The lawful reason we hold this data is known as “legitimate interest”. This is because we, and the wider swimming community, have an interest in ensuring the meet is held in an open and transparent way.

Details of the results may be published on swimmeets.org. We will also transfer the results of the meet to Swim England for inclusion on rankings. If you do not wish your details to be published on the website and passed to rankings you must inform us in advance; you should be aware that results will not be confirmed by any other method. Your details will not be shared with any other parties and will not be transferred outside of the UK.

We will retain details of the entries for a minimum of 6 months and for no more than 18 months. Details of the results will be retained as part of club records.

You may request details of the information we retain.

You have the right to register complaints with the Information Commissioners Officer.

# Amendments

The promoter reserves the right to amend these conditions with the approval of the Swim England South East Region Licensing Panel.

# Entries Coordinator & Meet Promoter

Fleur Turner   
meets@bbfsc.org

**Updated: 13th October 2025**

**The decision of the referee on all aspects of the Open Meet is final. Matters other than those under the control of the referee, not covered by these conditions, shall be decided upon and resolved by the promoters. By submitting an entry, participants have deemed to agree to such conditions.**